



# Hancock Public Health

## Board of Health

### Regular Meeting Agenda

March 21, 2025, 7:30 a.m.



#### **BOARD MEMBERS ATTENDANCE:**

- X Karen Jones, RN, MSN, Board President
- X William Alge, Esq.
- A Brian Edler
- A Dr. Cheryl Huffman, MD
- X Nancy Moody-Russo, RN, JD
- X Barbara J. Pasztor, RN, MSN
- X Robin Spoons

#### **STAFF ATTENDANCE:**

- X Lindsay Summit, MPH, REHS, Health Commissioner
- X Jannie Derstine, Help Me Grow Program Manager
- X Chad Masters, MPH, Director of Health Promotion & Planning
- X Craig Niese, BS, IT/Data Manager
- X Josh Niese, MPH, REHS, Director of Environmental Health
- X Laura Reinhart, CNP, Director of Community Health Services
- X William Kose, M.D., Medical Director

## **1.0 CONVENTION/PUBLIC PARTICIPATION**

### **1.1 Call to Order**

President Jones called the Regular BOH meeting to order at 7:31 a.m.

- 1.1.1 Board of Health Re-Organization-President Jones was nominated to continue as Board President with Ms. Nancy Moody-Russo seconding.
- 1.1.2 BOH Committee Assignments for 2025-2026-Board approved motion to continue serving on current committees.

### **1.2 Introduction of Public, Guests, and Staff-Mr. Dan Klein, Vital Statistics Registrar, Hancock Public Health**

## **2.0 BOARD MEETING CONSENT AGENDA**

- 2.1 Approval of 3/21/25 Agenda Items
- 2.2 Approval of 2/21/25 Regular Board Meeting Minutes
- 2.3 Approval of February 2025 Bill Schedule
- 2.4 Staff Reports
  - 2.4.1 Community Health Services –Laura Reinhart, CNP, Director
  - 2.4.2 Health Planning & Promotion –Chad Masters, MPH, Director
  - 2.4.3 Help Me Grow (HMG) Home Visiting Program –Jannie Derstine, Program Manager
  - 2.4.4 Environmental Health (EH) Services –Josh Niese, MPH, Director
  - 2.4.5 IT/Data Management Services –Craig Niese, BS, Manager
  - 2.4.6 Vital Statistics Data-Dan Klein, Registrar
  - 2.4.7 Health Commissioner Report –Lindsay Summit, MPH, REHS, HC

Regarding Subitem 2.4.1-There was a question if the reported tuberculosis cases are having a direct cost related impact to the agency; Commissioner Summit stated there were no additional costs associated with ensuring the patients are remaining compliant however, one patient was unable to purchase the required medications for treatment so the Hancock County Commissioners are reimbursing the agency for those purchases. Mr. Alge inquired about what additional costs could include, and Ms. Reinhart responded that direct observational therapy is implemented where a nurse from the agency watches the individual take prescribed medications daily, also communicable disease case investigations would create increased cost however, the

State of Ohio does offer reimbursement. There was a request for an update regarding partnering with the VaxCare vaccine program, but Ms. Reinhart stated we are still in the investigation process. She is currently waiting on pricing information from Ohio Pharmacy Services on their vaccine prices but noted she is still looking into joining a vaccine buyer's group for better purchasing power. There was a question regarding changes at the federal level from the Center for Disease Control (CDC) and how those changes could impact the agency; Commissioner Summit stated there had not been any financial impacts yet with no additional information readily available. President Jones inquired about any measles outbreaks, but Dr. William Kose confirmed he had not been aware of any, but he is working on continuing medical education (CME) to inform citizen's what to be on the lookout for.

**President Jones requested motion to approve Section 2.0, Consent Agenda,** including all Items and Subitems, as written in the pre-prepared Board reports provided earlier in the week to the Hancock County Board of Health members and as detailed above. **Ms. Moody-Russo moved to approve Section 2.0.** Seconded by Ms. Pasztor. **Motion carried 5-0.**

### **3.0 CONTINUING EDUCATION**

#### **3.1 Child Fatality Review Board Update-Dan Klein, Vital Statistics Registrar for .5 CEU's**

**3.1.1** Mr. Klein stated the CFRB's main objective is to review all deaths of children in Hancock County aged 18 years and younger to determine whether those deaths could have been prevented. The board meets annually and is comprised of a variety of community members and county agencies. There were five (5) cases reviewed from 2024 and of those, three (3) were deaths which could not have been prevented; 1 death could have been prevented, and 1 death could not be determined due to an ongoing investigation. Areas of vital attention included children and safe sleeping areas within the community as well as increasing awareness and outreach efforts regarding teen driving. Mr. Alge asked if there were any patterns among these deaths and Mr. Klein stated not specifically.

### **4.0 BOARD ACTIONS/REGULATIONS**

#### **4.1 Board of Health to APPROVE AND RECOGNIZE REVENUE for Fiscal Year ending 12/31/25:**

- 4.1.1** Safe Kids project in the amount of \$3,500.00
- 4.1.2** Covid-19 Enhanced Operations project in the amount of \$376,404.00
- 4.1.3** State Opioid and Stimulants 4.0 (SOS 4.0) project in the amount of \$54,669.55
- 4.1.4** Integrated Harm Reduction Holdover (IHH) project in the amount of \$31,000.00
- 4.1.5** Child Injury Prevention project in the amount of \$10,000.00
- 4.1.6** National Association of County and City Health Officials (NACCHO) project in the amount of \$26,600.00

Regarding Subitem 4.1.6-Mr. Chad Masters discussed the objective of this grant award is to mitigate illnesses in long-term care facilities and promote various health initiatives such as handwashing, infection control practices, etc. This is a partnership with Wood and Lucas counties, with Wood County being the grant holder.

Regarding Subitem 4.1.3-Mr. Alge inquired about more information regarding SOS 4.0 with Mr. Masters stating the project helps cover the salary of our Overdose Fatality Review Coordinator as well as various indirect costs. It is a partnership grant with Alcohol Drug Addiction Mental Health Service (ADAMHS).

President Jones requested motion to approve Item 4.1, including Subitems 4.1.1—4.1.6 as detailed. **Ms. Pasztor moved to approve Item 4.1, as above.** Seconded by Ms. Spors. **Motion carried 5-0.**

**4.2 Board of Health to APPROVE APPROPRIATION INCREASES for Fiscal Year ending 12/31/25:**

- 4.2.1** BIDPP project in the amount of \$10,000.00
- 4.2.2** NASTAD project in the amount of \$40,044.33
- 4.2.3** Safe Kids project in the amount of \$3,500.00
- 4.2.4** Covid-19 Enhanced Operations project in the amount of \$376,404.00
- 4.2.5** Safe Communities in the amount of \$5,087.53
- 4.2.6** State Opioid and Stimulants 4.0 (SOS 4.0) project in the amount of \$54,669.55
- 4.2.7** Integrated Harm Reduction Holdover (IHH) project in the amount of \$31,000.00
- 4.2.8** Child Injury Prevention project in the amount of \$10,000.00
- 4.2.9** National Association of County and City Health Officials (NACCHO) project in the amount of \$26,600.00
- 4.2.10** Public Health Emergency Preparedness Planning project in the amount of \$4,880.77
- 4.2.11** Get Vaccinated Ohio '25 (GVO) project in the amount of \$6,262.00

President Jones requested motion to approve Item 4.2, including Subitems 4.2.1—4.2.11 as detailed. **Ms. Moody-Russo moved to approve Item 4.2, as above.** Seconded by Ms. Pasztor. **Motion carried 5-0.**

## **5.0 ADMINISTRATIVE REPORTS**

- 5.1 Medical Director – Dr. William Kose**-Dr. Kose discussed the trend regarding fewer respiratory infections; the monitoring of H5N1 avian bird flu at the Federal level; the plan for implementing the Community Health Needs Assessment which included a focus on three (3) priority categories: mental health/substance abuse, social determinants of health and chronic disease/healthy lifestyle. He noted that specific action plans have been defined, which include improving cancer screening efforts, blood pressure control, diabetes support and making sure the population has access to a primary care physician to receive wellness exams. There is a financial concern from the Federal level regarding Medicaid and if that funding happens to be reduced the implications it can have on the community. He stated they had a community health navigator lined up to assist with translation efforts, but that funding was cut at the Federal level.
- 5.2 2025 Financial Report and Analysis – Lindsay Summit**-The cash number had increased due receiving outstanding deposits from insurance companies as well as the apportionment from the City of Findlay. Revenue will be coming in from the Auditor's office for township/village assessments. The Swimming Pool and Trailer Parks & Recreation Environmental Health funds won't see a revenue increase until warmer weather hits. One of the leased Toyota vehicles

was returned to save on cost to the agency. The annual report was presented to agency staff at the end of February to provide education and offer transparency regarding the fiscal component of funding.

5.2.1 State audit has started for fiscal years 2023-2024

5.2.2 FRAQ interview questionnaires had been sent to all Board members via email from Brianna Lucius, State Auditor on 3/7/2025

Regarding Subitem 5.2.1-Commissioner Summit stated everything was moving along smoothly for the audit and it should hopefully be wrapped in a few more weeks.

Regarding Subitem 5.2.2-Commissioner Summit informed the Board that the FRAQ interview questionnaires had all been sent out via email and these needed completed as soon as possible and returned the auditor.

5.3 **Clinic Remodel Update**-Mr. Craig Niese stated the clinic remodel was coming along very well. The drywall had been completed along with some painting, flooring, ceiling tiles being installed. We were still waiting on some ventilation equipment for restrooms, but everything was still on track to be completed by the deadline in mid-April or possibly earlier.

## 6.0 OLD/NEW BUSINESS

6.1 **Personnel**-No hiring or separation to report during the month of February.

## 7.0 NEXT MEETING

7.1 **2025 Regular Board of Health Meeting Schedule: Third Friday monthly, 7:30 a.m., Hancock Public Health, 2225 Keith Parkway, Findlay, Ohio. Complete list of 2025 meetings below:**

~~Friday – January 17, 2025~~

~~Friday – February 21, 2025~~

~~Friday – March 21, 2025~~

**Friday – April 18, 2025**

Friday – May 16, 2025

Friday – June 20, 2025

Friday - July 18, 2025

Friday – August 15, 2025

Friday – September 19, 2025

Friday – October 17, 2025

Friday, November 21, 2025

Friday, December 19, 2025

7.2 **Next Meeting:** Friday, 4/18/2025, 7:30 a.m., Hancock Public Health, 2225 Keith Parkway, Findlay, Ohio.

## 8.0 ADJOURNMENT

President Jones requested motion for adjournment of the Regular 3/21/2025 Hancock County Board of Health meeting. **Ms. Spors motioned the Board of Health to adjourn the Regular Meeting of 3/21/2025 at 8:27 a.m.** Seconded by Ms. Moody-Russo. **Motion carried 5-0.**



Karen Jones, RN, MSN, Board President



Lindsay Summit, MPH, REHS, HC, Board Secretary