



# Hancock Public Health

## Board of Health

### Regular Meeting Agenda

June 21, 2024, 7:30 a.m.



#### **BOARD MEMBER ATTENDANCE:**

- X Brian Edler
- X William Alge, Esq.
- X Karen Jones, RN, MSN, Board President
- A Michael Lindamood, M.D.
- X Nancy Moody-Russo, RN, JD
- X Barbara J. Pasztor, RN, MSN
- X Robin Spoons

#### **STAFF:**

- X Alexa Heacock, RN, Help Me Grow (HMG) Program Manager
- X Chad Masters, MPH, Health P&P Director
- A Craig Niese, BS, IT/Data Manager
- X Laura Reinhart, CNP, Community Health Services Director
- X Kurt Schroeder, REHS, Interim Environmental Health (EH) Director
  
- X Lindsay Summit, MPH, REHS, Interim Health Commissioner (IHC)
- X William Kose, M.D., Medical Director

## **1.0 CONVENTION**

### **1.1 Call to Order**

President Jones called the Regular BOH meeting to order at 7:31 a.m.

### **1.2 Introduction of Public, Guests, and Staff**

- 1.2.1** Brittany Bommarito, RN, HPH Communicable Disease Nurse.
- 1.2.2** Jannie Derstine, Help Me Grow Home Visiting Program Manager.

## **2.0 BOARD MEETING CONSENT AGENDA**

### **2.1 Approval of 6/21/24 Agenda Items**

### **2.2 Approval of 5/17/24 Regular Board Meeting Minutes**

### **2.3 Approval of May 2024 Bill Schedule**

### **2.4 Staff Reports**

- 2.4.1** Community Health Services – Laura Reinhart, CNP, Director
- 2.4.2** Health Planning & Promotion – Chad Masters, MPH, Director
- 2.4.3** Help Me Grow (HMG) Home Visiting Program – Alexa Heacock, RN, Program Manager
- 2.4.4** Environmental Health (EH) Services – Kurt Schroeder, REHS, Interim EH Director
- 2.4.5** IT/Data Management Services – Craig Niese, BS, Manager
- 2.4.6** Health Commissioner Report – Lindsay Summit, MPH, Interim Health Commissioner

**Regarding Item 2.3, May 2024 Bill Schedule:** Mr. Alge asked for clarification of the HMG Operational Expenses versus Grant Expenses. Interim Health Commissioner (IHC) Summit stated the HMG Grant comes from grant monies only and cannot be utilized for general budget, whereas the HMG Operational Expenses include retention items related to fulfillment of grant activities, such as supply incentives given to families who meet their follow-up visit requirements (diapers, wipes, etc.), which is from State reimbursement but contingent on program participation.

**Regarding Item 2.3, May 2024 Bill Schedule:** Mr. Edler asked for explanation of C&DD. IHC Summit answered C&DD stands for Construction and Demolition Debris, and is part of the Solid Waste Program, Environmental Dept.

**Regarding Subitems 2.4.1/2.4.5, Nursing Clinic Renovation:** President Jones asked for update on the Nursing Clinic Renovation Project. IHC Summit stated the bidding process will begin in 10/2024. Mr. Masters stated HPH has until 2025 to spend the renovation project money down. Estimated start date for actual renovation is 01/2025. Mr. Masters added that HPH was recently notified the entire renovation project will be fully funded with no HPH owing.

**Regarding Item 2.3 and Subitem 2.4.1, Bill Schedule and Vaccinations:** Mr. Edler stated vaccines make up a large part of the budget expenditures and asked if HPH is utilizing all ordered vaccines. Ms. Reinhart answered HPH is permitted to return a percentage of unused vaccines, however, in 2023 HPH exceeded the allowable amount of returnable unused vaccines. Ms. Reinhart stated to offset that loss, Nursing has pre-ordered vaccines for 2024 in order to prevent additional loss. Mr. Alge asked how Nursing estimates number of vaccines required for ordering. Ms. Reinhart stated this year Nursing looked back at number of customers who received flu vaccines the previous year and adjusted vaccine order based on year-before data. Further, Ms. Reinhart stated Nursing will be pushing up dates for flu clinics in 2024 in order to capture higher patient volume.

Ms. Jones asked if HPH can give vaccinations to Medicare patients. Ms. Reinhart answered yes, flu vaccinations are covered under traditional Medicare plans, but other various vaccinations can only be billed through Medicare Part D.

Ms. Reinhart announced that there has been no guidance from the State on COVID vaccinations for fall 2024. Thus, rather than wait for COVID guidance (which could arrive later than the regular flu-clinic season), HPH Nursing Dept. is planning on giving flu vaccines separate from COVID vaccines, with the planning of more walk-in vaccine clinics in 2024 to make up for folks needing COVID vaccines later in the season. Dr. Kose stated the most recent information from ODH is that COVID vaccine will not be given as a combination with flu vaccine, instead patients will receive individual shots for flu, RSV, and COVID. However, basic official recommendations have not been released from ODH yet.

Dr. Kose brought up House Bill 319, a bill currently in Ohio legislature with the proposal to eliminate all vaccine/mask requirements. If it passes, the Governor would not be able to override veto, which is in Dr. Kose's opinion especially concerning due to having folks with no vaccinations for diseases such as hepatitis B, etc. Dr. Kose stated he would be surprised if ODH would be in favor of such a bill. Mr. Alge asked who sponsored the bill; Dr. Kose did not know that information.

**Regarding Item 2.4.1, Mobile Health Clinic (MHC):** Mr. Alge asked for summary update of MHC, stating he feels the MHC has had a positive presence in the community. Ms. Reinhart listed off all recent and future MHC activity, including but not limited to: Jenera Community Garage Sale, Summer Safari – regularly occurring event for immigrant families in cooperation with the Hancock Public Health Library, Speak Easy events in the library, weekly Findlay City

Mission and Hope House services, Senior Towers (low income geriatric housing), Juneteenth Festival, Apple Butter Festival 09/202, and the Hancock Co. Fair. Despite some MHC events being focused on services for particular populations of people, clinic staff in the MHC will provide services for any person who attends the event.

Ms. Reinhart summarized recent MHC challenges, especially noting the sound interference from use of the heating and cooling systems on the bus. The noise from these systems makes efficient communication with patients difficult, and the difficulties are even more pronounced when discussing delicate/medical issues and/or when the patients are non-English speaking folks. Nursing has troubleshooted solutions, such as plug-in air units, however, no options have been financially or practically feasible.

A second MHC challenge expressed by Ms. Reinhart includes lack of an awning or other shade providing source for the mobile unit. HPH has access to tents, however, the assembly of these tents is a physical and time-constraint burden for most staff people and impossible for one person to do alone. Without an efficient weather-shielding source for the MHC, it makes it less than ideal to serve patients in inclement, very cold or very hot weather.

Mr. Alge stated to Ms. Reinhart that if she could think of anything the MHC needs for more efficient patient services, Ms. Reinhart should reach out and make requests. Ms. Reinhart stated she has been acting as the “mechanic” for the bus, as well, and she will think about making needs requests in the future due to time-consuming nature of managing the MHC outside of being a clinical staff person.

**President Jones requested motion to approve Section 2.0, Consent Agenda**, including all Items and Subitems, as written in the pre-prepared Board reports provided earlier in the week to the Hancock County Board of Health members and as detailed above. **Mr. Edler moved to approve Section 2.0.** Seconded by Mr. Alge. **Motion carried 6-0.**

### **3.0 BOARD ACTIONS/REGULATIONS**

#### **3.1 Board of Health to APPROVE AND RECOGNIZE REVENUE for Fiscal Year ending 12/31/24:**

- 3.1.1 Kiwanis Funding for Car Seats in the amount of \$3,000.00.**
- 3.1.2 Safe Kids Worldwide Funding in the amount of \$1,000.00**
- 3.1.3 EPA Mosquito Grant '24 Project Income in the amount of \$20,082.00**
- 3.1.4 Ohio Suicide Prevention Funding in the amount of \$5,000.00**
- 3.1.5 Regional Overdose Prevention Program Funding From Toledo Lucas Co. in the amount of \$5,816.80**
- 3.1.6 PHEP Program Funding in the amount of \$39,115.00**

President Jones requested motion to approve Item 3.1, including Subitems 3.1.1 and 3.1.6. **Ms. Pasztor moved to approve Item 3.1, as above.** Seconded by Ms. Moody-Russo. **Motion carried 6-0.**

#### **3.2 Board of Health to APPROVE APPROPRIATION INCREASE for Fiscal Year ending 12/31/24:**

- 3.2.1 Kiwanis Funding for Car Seats in the amount of \$3,000.00.**
- 3.2.2 Safe Kids Worldwide Funding in the amount of \$1,000.00**

- 3.2.3** EPA Mosquito Grant '24 Project Income in the amount of **\$20,082.00**
- 3.2.4** Ohio Suicide Prevention Funding in the amount of **\$5,000.00**
- 3.2.5** Regional Overdose Prevention Program Funding From Toledo Lucas Co. in the amount of **\$5,816.80**
- 3.2.6** PHEP Program Funding in the amount of **\$39,115.00**

President Jones requested motion to approve Item 3.2, including Subitems 3.2.1 through 3.2.6, as detailed. **Ms. Spoons moved to approve Item 3.2, as above.** Seconded by Mr. Edler. **Motion carried 6-0.**

- 3.3** Board of Health to **APPROVE REVENUE DECREASE** for Fiscal Year ending 12/31/24:
  - 3.3.1** Reproductive Health Project Income in the amount of **\$25,473.07.**

Interim Health Commissioner (IHC) Summit explained that this is the first year HPH was eligible for Reproductive Health funding; however, this program had a slow start due to various Nursing Dept. changes, thus HPH was not able to capitalize on the full amount predicted. Ms. Reinhart explained that she had received advisement to “shoot high” when making predictions about Reproductive Health return fund predictions, because if patient numbers are underestimated the program may not end up with enough funding to meet patient needs. Ms. Reinhart stated that unfortunately HPH simply did not have the patient volume predicted. However, Reproductive Health Clinic patient numbers have nearly doubled from prediction in the last few months and this program is expected to continue growing, mainly based on word-of-mouth referral.

Ms. Reinhart announced other sources of potential funding, namely the BCCP Program for folks who are working low-wage jobs and do not qualify for Medicaid. Mr. Alge asked if the BCCP has been publicized; Ms. Reinhart answered that it is hard for clinic staff to publicize, knowing that if word spreads too quickly about any program patient volume may greatly exceed ability for staff to meet patient needs. Word of mouth is the main source of referral currently.

President Jones requested motion to approve Item 3.3, including Subitem 3.3.1. **Mr. Edler moved to approve Item 3.3, as above.** Seconded by Ms. Spoons. **Motion carried 6-0.**

- 3.4** Board of Health to **APPROVE APPROPRIATION DECREASE** for Fiscal Year ending 12/31/24:
  - 3.4.1** Reproductive Health Grant in the amount of **\$16,095.41.**
  - 3.4.2** Reproductive Health Project Income in the amount of **\$25,040.07**

Interim Commissioner Summit described the difference between 3.4.1 and 3.4.2 amounts: 3.4.1 represents actual dollars awarded from the grant itself; 3.4.2 represents monies coming from any services that HPH can bill for under the Reproductive Grant.

President Jones requested motion to approve Item 3.4, including Subitems 3.4.1 through 3.4.2, as detailed. **Ms. Moody-Russo moved to approve Item 3.2, as above.** Seconded by Ms. Pasztor. **Motion carried 6-0.**

## 4.0 ADMINISTRATIVE REPORTS

### 4.1 May 2024 Financial Report and Analysis – Lindsay Summit

Interim Health Commissioner (IHC) Summit summarized the financial report included in the Board of Health meeting packet provided earlier in the week. Ms. Summit announced she would be attempting to align budget reporting to a summary style presentation that was discussed during previous strategic planning meetings, including the following three components: 1) Percentage of revenue from grants; 2) Actual versus estimated expense values; and 3) Actual versus estimated revenue value. Ms. Summit encouraged the Board to offer suggestions on budget report organization. Mr. Edler recommended changing titles under “Budget Totals” from “Estimated” to “Annual Estimated” and from “Actual” to “Year-To-Date Actual.” Ms. Summit asked if Board members would prefer a more detailed budget analysis (as provided in past monthly financial reports) or would prefer transitioning to her currently proposed summary-style budget presentation. Mr. Edler stated he believes a summary presentation would be satisfactory most months, but providing a more detailed financial report a couple times a year during more intense budgeting discussions might be helpful. No other suggestions or concerns voiced by Board members regarding the May 2024 financial report and changes made by IHC Summit to the financial analysis presentation style.

IHC Summit announced that approved revenue paperwork from the 05/2024 Board Meeting was submitted to the Budget Commission recently, with no concerns voiced by the Commission. Ms. Summit stated the most pressing question asked by the Commission was for a timeline related to filling the HPH Health Commissioner role permanently.

### 4.2 Medical Director – Dr. William Kose

Dexcom – Continuous Glucose Monitoring Program: Dr. Kose announced that the Dexcom Program currently housed in the HPH building at 2225 Keith Parkway, Findlay, OH, would be moved to Blanchard Valley Hospital as of 01/2025 and will be part of the Endocrinology Clinic.

Vaccinations: Refer to Section 2.0 above, Board Meeting Consent Agenda, sub-discussion entitled Regarding Item 2.3 and Subitem 2.4.1, Billing Schedule and Vaccinations.

Immigration Challenge: Dr. Kose stated there is a lot of work going on with community partners/organizations for improving the stability of services for the immigrant population in Hancock County, including Mayor Muryń’s Immigration Task Force, Mission Possible, and with the announcement that Dr. Jennifer Conner, M.D., is discussing the opening of a clinic for indigent folks. Translation services remain the largest challenge and possible barrier to the immigrant population receiving the services and care needed.

Community Health Assessment: Dr. Kose announced that more Community Health Assessment surveys have been completed than in all previous years, and this may be in part due to it being the first time the survey has been available electronically, but also could be due to the increased level of publicizing and encouragement for completing the survey done by HPH staff at various community events.

Dr. Kose encouraged all Board members to complete the survey and also emphasized to Board members the importance of encouraging others in the community to complete the survey. A

brief description of choices for survey completion (including an available QR code) was provided for Board members.

Dr. Kose initiated discussion about the survey completion challenges for non-English speaking residents. The survey is currently available in English and Spanish, however, no other languages. Mr. Alge asked where to refer folks who wish to complete a survey but do not speak English or Spanish. Dr. Kose stated those folks could be referred to the Mayor's office. Ms. Reinhart suggested some of those folks could be referred to HPH, where translation services could be utilized over the phone for survey completion. Interim Commissioner Summit stated it has been proposed to form focus groups at immigrant-specific community events where translators are already present for other services, i.e., Summer Safari events, Speak Easy events, etc. No final decision was voiced at the 6/21/24 Board meeting regarding where to refer folks who do not speak English or Spanish when they wish to complete a Community Health Assessment survey.

## **5.0 OLD/NEW BUSINESS**

### **5.1 Personnel**

**5.1.1** Promotion: Jannie Derstine, current Lead HMG Home Visitor; promoted to HMG Program Manager - Effective 6/10/24.

**5.1.2** HMG Home Visitor/Licensed Social Worker position has been posted.

### **5.2 Board President Comments/Questions**

**5.2.1** President Jones announced Interim Commissioner Summit would be updating the Board on strategic planning information during the next planned Regular BOH Meeting on 7/19/24.

**5.2.2** President Jones stated she had recently taken a question from a Rawson, OH, resident, asking Ms. Jones if HPH plans on including Rawson, OH, in the annual mosquito spraying schedule. Interim Environmental Health Director, Mr. Schroeder, answered that EH Staff have begun the regularly scheduled mosquito spraying, however, Rawson has not been sprayed yet. Mr. Schroeder reported that EH staff routinely call each village/township and inquire about large events/festivals – these locations will receive priority mosquito spraying for maximum disease prevention to the public. If a particular region does not hold large public events, that region/township can call Hancock Public Health and request spraying and EH staff will take this into consideration. Mr. Schroeder stated the main goal of spraying is to protect the public (larger events where many people gather) against diseases carried by mosquitos. HPH must prioritize that main goal in contrast to treating individual regions simply for the inconvenience of mosquito bites to smaller groups of people.

## **7.0 CONTINUING EDUCATION**

**7.1** No CEU's will be offered during the 6/21/24 BOH Meeting.

## **8.0 FUTURE BOARD OF HEALTH MEETINGS**

**8.1 Next Meeting:** Friday, 7/19/24, 7:30 a.m., Hancock Public Health, 2225 Keith Parkway, Findlay, Ohio.


**8.2 2024 Regular Board of Health Meeting Schedule: Third Friday monthly, 7:30 a.m., Hancock Public Health, 2225 Keith Parkway, Findlay, Ohio. Complete list of 2024 meetings below:**

~~Friday – January 19, 2024~~  
~~Friday – February 16, 2024~~  
~~Friday – March 15, 2024~~  
~~Friday – April 19, 2024~~  
~~Friday – May 17, 2024~~  
~~Friday – June 21, 2024~~

**Friday - July 19, 2024**  
Friday – August 16, 2024  
Friday – September 20, 2024  
Friday – October 18, 2024  
Friday, November 15, 2024  
Friday, December 20, 2024

**9.0 ADJOURNMENT**

Interim Commissioner Summit requested motion for adjournment of the 6/21/24 Regular Board of Health meeting. **Ms. Spors motioned the Board of Health to adjourn the Regular Meeting of 6/21/24 at 8:38 a.m.** Seconded by Mr. Edler. **Motion carried 6-0.**



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Karen Jones, RN, MSN, Board President



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Lindsay Summit, MPH, REHS, IHC, Board Secretary

