



# Hancock Public Health

## Board of Health

### Regular Meeting Minutes

December 15<sup>th</sup>, 2023, 7:30 a.m.



#### **BOARD MEMBER ATTENDANCE:**

- X Brian Edler, Board President
- X William Alge, Esq.
- X Karen Jones, MSN, RN
- X Michael Lindamood, M.D.
- X Nancy Moody-Russo, RN, JD
- X Barbara J. Pasztor, MSN, RN
- X Robin Spoons

#### **STAFF:**

- X Lisa Barth, Help Me Grow Program (HMG) Supervisor
- X Chad Masters, Health P&P Director
- A Craig Niese, IT/Data Manager
- X Laura Reinhart, Mobile Health Clinic (MHC) Coordinator
- X Lindsay Summit, Environmental Health (EH) Director
  
- X Karim Baroudi, MPH, Health Commissioner
- X William Kose, M.D., Medical Director

## **1.0 CONVENTION**

### **1.1 Call to Order**

President Edler called the Regular BOH meeting to order at 7:35 a.m.

### **1.2 Introduction of Public, Guests, and Staff**

- 1.2.1** Lisa Barth – Help Me Grow (HMG) Program Supervisor; in attendance to represent the HMG Department in the temporary absence of Alexa Heacock, HMG Director.

## **2.0 BOARD MEETING CONSENT AGENDA**

### **2.1 Approval of 12/15/23 Agenda Items**

### **2.2 Approval of 11/17/23 Regular Board Meeting Minutes**

### **2.3 Approval of 11/22/23 Special Board Meeting Minutes**

### **2.4 Approval of November 2023 Bill Schedule**

### **2.5 Staff Reports**

- 2.5.1** Mobile Health Clinic (MHC) Services – Laura Reinhart, CNP, Coordinator/Provider
- 2.5.2** Health Planning & Promotion – Chad Masters, MPH, Director
- 2.5.3** Community Health Services – No Report December 2023
- 2.5.4** Help Me Grow (HMG) Home Visiting Program – Lisa Barth, HMG Supervisor
- 2.5.5** Environmental Health (EH) Services – Lindsay Summit, MPH, EH Director
- 2.5.6** IT/Data Management Services – Craig Niese, BS, Manager
- 2.5.7** Health Commissioner’s Report – Karim Baroudi, MPH, HC

Regarding Item 2.4, November 2023 Bill Schedule: Ms. Jones asked for clarification regarding the \$6,000.00 item line for COVID vaccination, wondering if with such an expense HPH will take a budget loss with potentially wasted vaccines. Ms. Reinhart answered that she does not anticipate budget loss due to COVID vaccine purchase secondary to: 1) Unthawed vaccine lasts much longer than thawed vaccine, and at recent vaccination clinics only vaccines that were needed were thawed; 2) There are still many residents calling HPH to schedule individual COVID shots, with bookings out until January 2024.

Regarding Subitem 2.5.6 above, IT/Data Management: Commissioner Baroudi gave report in Craig Niese's absence, with special focus on the latest HPH building project. Mr. Baroudi announced HPH was awarded the money for the clinic remodel project and a contract has been signed with a designer. The remodel will include an additional 2-3 clinic exam rooms and additional consultation rooms. The project will go out to construction bid in early 2024, with the work needing to be done by July 2024. Mr. Alge asked who was responsible for consulting with the designers; Ms. Reinhart answered HPH nursing, MHC, and leadership staff.

Regarding Subitem 2.5.7 above, Health Commissioner's Report: Commissioner Baroudi stated 2024 will be a light legislative year due to primaries, but he briefly addressed Senate Bill 86, Ohio legalization of marijuana for social/recreational purposes. Mr. Baroudi reported HPH is still monitoring what the House will do with this bill, as there may be some legality changes after it goes through the House. President Edler asked if there are any regulatory issues surrounding marijuana distribution; Mr. Baroudi stated currently the only regulations are through Department of Commerce. Dr. Kose and Commissioner Baroudi initiated discussion regarding the widespread negative effects Senate Bill 86 will likely have on communities, and Mr. Baroudi opined that eventually HPH would become involved, at the least in a role similar to the current tobacco program and more than likely will play an even larger role needing to address other potential health issues (substance use, mental health) affecting Hancock County residents.

President Edler requested motion to approve Section 2.0, Consent Agenda, including all Items and Subitems, as written in the pre-prepared Board reports provided earlier in the week to the Hancock County Board of Health members and as detailed above. Dr. Lindamood moved to approve Section 2.0. Seconded by Ms. Pasztor. Motion carried 7-0.

### **3.0 BOARD ACTIONS/REGULATIONS/VARIANCES/PUBLIC PARTICIPATION**

#### **3.1 Board of Health to APPROVE AND RECOGNIZE REVENUE for Fiscal Year ending 12/31/23:**

**3.1.1 Health Fair additional funding from the Community Foundation in the amount of \$2,500.00.**

**3.1.2 Enhanced Operations (EO) Project funding through ODH in the amount of \$3,800.00.**

President Edler requested motion to approve Item 3.1, including Subitems 3.1.1 and 3.1.2, as detailed. Ms. Moody-Russo moved to approve Item 3.1, as above. Seconded by Mr. Alge. Motion carried 7-0.

#### **3.2 Board of Health to APPROVE APPROPRIATION INCREASE for Fiscal Year ending 12/31/23:**

**3.2.1 General Fund, "Contract Services" line item, in the amount of \$2,500.00 (Community Foundation additional funding for Health Fair expenses).**

**3.2.2 Enhanced Operations (EO) Project, "Contract Services," line item, in the amount of \$3,800.00.**

**3.2.3 Mobile Health Fund, "Clinical Supplies," line item, in the amount of \$907.00.**

**3.6 Board of Health to CONSIDER VARIANCE REQUEST for 1601 Lima Avenue, Findlay, Ohio:**

A variance Request was submitted by requestor Matt Sampson, who is the current owner of the property at 1601 Lima Avenue in Findlay, Ohio. Mr. Sampson plans on selling the property in the immediate future. The request from Matt Sampson is to allow the property at 1601 Lima Avenue in Findlay, Ohio, to continue to use the failing sewage system until sanitary sewer becomes available for same property in 2024.

Ms. Summit reported to the Board that the septic system at 1601 Lima Avenue in Findlay, Ohio, was evaluated and deemed as a failed septic system by Tom Hiatt's Plumbing and Excavating Company. At the time of that inspection, the home at same property had been empty for six months. The septic evaluation results by Tom Hiatt were reviewed in detail by Craig Krajewski, HPH REHS, who concurred with results. Using data from the septic evaluation findings, Ms. Summit stated to the Board that if a new family were to move into the property on 1601 Lima Avenue in Findlay, the septic system would more than likely back up and create additional public health issues.

Ms. Summit attempted to communicate with the City of Findlay Engineering Dept. to assess plans for future sanitary sewer projects in the area of Lima Avenue, Findlay, Ohio. Engineering Dept. staff stated the City was currently working on a project to provide sanitary sewer on Lima Avenue. Ms. Summit expressed her concern to the Board that, from other city planning documents provided in the Board packet, there is not enough funding to complete such a sanitary sewer project by 2024 in the Lima Avenue area of Findlay, Ohio.

Ms. Summit stated if the Board approves of Mr. Sampson's variance request, there need to be some stipulations that the septic system at 1601 Lima Avenue in Findlay will be functional and not create public health hazards when new residents move into the home.

Commissioner Baroudi asked if Mr. Sampson qualify for the septic grant available through the Regional Planning Commission for repairs/replacement of the septic system at 1601 Lima Avenue. Ms. Summit stated Mr. Sampson is required to reside in the home in order to qualify for that particular grant, thus Mr. Sampson would NOT currently qualify for any grants to replace/repair the septic system at 1601 Lima Avenue.

Dr. Lindamood asked if the current septic system could even be repaired enough to be functional at this time? Commissioner Baroudi suggested that the issue be tabled until the 1/19/2024 BOH meeting in order to allow Mr. Sampson time to have assessed whether or not the current septic system could be repaired so it could be functional for new residents. Commissioner Baroudi also stated that there would be no way to allow the sale of the property at 1601 Lima Avenue, Findlay, Ohio, with a currently failed septic system and no attempt at repairs until sanitary sewer is available.

Commissioner Baroudi recommended constructing a letter for Mr. Sampson as confirmation that the variance request was considered by the Board, but that the Board requires more information regarding two items before a Board decision can be made: 1) Whether or not the current septic system at 1601 Lima Avenue can be repaired and made temporarily functional,

## 6.0 EXECUTIVE SESSION

- 6.1 A request to the Board of Health to recess into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee. Pursuant to (G)(1) of Section 121.22 of the Ohio Revised Code.

Commissioner Baroudi requested motion to move the 12/15/23 Regular Board of Health Meeting into Executive Session at 8:54 a.m. **Ms. Spoor moved to approve the Executive Session of the BOH on 12/15/23 for the above-detailed issues.** Seconded by Ms. Moody-Russo. **Motion carried 7-0.**

Commissioner Baroudi conducted roll call related to Item 6.1:

Roll Call: Mr. Alge (Bill): YES	Ms. Moody-Russo (Nancy): YES
Mr. Edler (Brian): YES	Ms. Pasztor (BJ): YES
Ms. Jones (Karen): YES	Ms. Spoor (Robin): YES
Dr. Lindamood: YES	

Ms. Moody-Russo motioned the Board to come out of Executive Session and to resume the public session on 12/15/23 at 9:13 a.m. Seconded by Dr. Lindamood. **Motion carried 7-0.**

## 7.0 CONTINUING EDUCATION

- 7.1 No Board Continuing Education units will be offered during the 12/15/23 BOH Meeting.

## 8.0 FUTURE MEETINGS

- 8.1 **Next Meeting:** Friday, 1/19/24, 7:30 a.m., Hancock Public Health, 2225 Keith Parkway, Findlay, Ohio.

- 8.2 **2024 Regular Board of Health Meeting Schedule:** Third Friday monthly, 7:30 a.m., Hancock Public Health, 2225 Keith Parkway, Findlay, Ohio. Complete list of 2024 meetings below:

Friday - January 19, 2024  
Friday - February 16, 2024  
Friday - March 15, 2024  
Friday - April 19, 2024  
Friday - May 17, 2024  
Friday - June 21, 2024

Friday - July 19, 2024  
Friday - August 16, 2024  
Friday - September 20, 2024  
Friday - October 18, 2024  
Friday, November 15, 2024  
Friday, December 20, 2024

## 9.0 ADJOURNMENT

Commissioner Baroudi requested motion for adjournment of the Regular 12/15/23 Board of Health meeting. **Ms. Spoor motioned the Board of Health to adjourn the Regular Meeting of 12/15/23 at 9:17 a.m.** Seconded by Mr. Alge. **Motion carried 7-0.**



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Brian Edler, Board President



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Karim Baroudi, MPH, Board Secretary